



# SUMMER CAMP

## CAMP ARRIVAL AND DISMISSAL

After a couple more brainstorming sessions with Staff regarding arrival and dismissal, we have come up with more clear-cut ideas of what will work best for the students and parents at these transition times. Here is the procedure:

### CHILDREN'S HOUSE ARRIVAL

#### **Before Care (7:30-8:30am) Use the main entry door of the school**

- Leave belongings on hooks by Casa 1
- Escort your child to the Before/After Care (BAC) room upstairs
- Sign your child in at the BAC door

#### **Regular Arrival (8:30am) Use the main entry door of the school**

- Sign your child in at Casa 1 at 8:30am

### ELEMENTARY ARRIVAL

#### **Before Care Arrival (7:30-8:30am) Use the main entry door of the school**

- The Children's House Before-After Care Room (BAC) will be used
- Drop children's belongings in their lockers
- Sign your child in at the BAC door

#### **Regular Arrival (8:30am) Use the AR door of the school**

- Use the AR door
- Sign your child in at the AR door
- Drop children's belongings in their lockers

### CHILDREN'S HOUSE DISMISSAL

#### **Regular Dismissal (4:00pm)**

- Pick your child up in the BAC room or on the Children's House playground at 4:00pm
- Sign out

#### **After-Care Dismissal (4:00-5:30pm)**

- Pick your child up in the BAC room or on the CH playground **before 5:30pm – late fees will apply after 5:30pm**
- Sign out

### ELEMENTARY DISMISSAL

#### **Regular Dismissal (4:00pm)**

- Pick your child up in the AR
- Sign out

#### **After-Care Dismissal (4:00-5:30pm)**

- Pick your child up in the AR before 5:00pm and sign out
- After 5:00 the children will be combined in the Children's House BAC or the CH playground so you must sign out from there
- Late fees will apply after 5:30pm